



SILVER BLADES AGM MEETING

**Minutes of May 27, 2019**

7:03 p.m. – 8 :27 p.m.

**Member's present:** Michelle Christie, Suzanne Jacques, Colleen O'Brien, Devinder Singh, Barb Witt, Kalina Doruch, Emily Marrocco, Jenn Myers, Nicole Battista, Reem Darrah, Catherine Marcolin, Alison Wilkie, Jo Ann MacMillan, Pat Devereaux, Mariette Merey, Sonya von Kauffmann, Pam Baleva, Kevin Walker, Roksana Masliak, Tanya Tanaka, Richelle Colbear, Isabelle Veilleux, Andrea Horcsok, Laura Goode, Janine Rechsteiner, Mark Rechsteiner, Karin Miskovsky, Akua Acheampong

**Late:** Emre Sarlak, Tanis Tuomi, Lindsay Holtz

**Regrets:** Cheryl Haineault, Sharon Talmage, Leslie Greene

Agenda Item	Discussion Points	Decisions	Action Items
1. Welcome	<p>Welcomed everyone, took attendance – 32 registered, 30 in attendance (a couple regrets and a couple new) – requested microphones and cameras turned off; submit any questions using “chat” function</p> <p>Quorum – 20 required</p> <p>Approval of May 29, 2019 AGM meeting minutes</p>	<p>Quorum requirements met</p> <p>Of the people who attended last year’s AGM (13), a unanimous vote to</p>	

		approve the Minutes was received via Survey Monkey.	
2. Season in Review	As presented by Colleen O'Brien <ul style="list-style-type: none"> <li>- Focus on Governance – Club running smoothly, on-ice safety initiative led by Richelle Colbear and sub-committee, Constitution amendments led by Michelle Christie and sub-committee (main points: language outdated, size of Board, realign positions/job specs, AGM virtual)</li> <li>- COVID19 – no ice permits yet; waiting for direction from City and SO; registration likely delayed; attending SO Town Halls, etc – at Stage 1</li> </ul>	See attached Reports	
3. Amendments to the Constitution & By-laws	Ratified by 21 out of 25 possible votes via Survey Monkey prior to virtual AGM – 21 families voted and all voted YES	Ratified the Constitution & By-laws	Constitution & By-laws will be posted on website
4. Financial Report	Barb Witt reviewed each aspect of the Financial Reports – always complete a season behind – will begin doing Monthly budgets in light of COVID-19 impacts and a final budget for the end of both years	See attached Reports  Anyone wish copy can send an email to <a href="mailto:board@silverblades.ca">board@silverblades.ca</a>	
5. Board Reports	Reports for Membership Chair, Test Chair, STARSkate Chair, Synchro Chair, Events Chair and Competition Chair Highlights: <ul style="list-style-type: none"> <li>- Test – official launch of Star 6 – Gold successful; new assessment sheets used; online payment for fees only</li> <li>- PA – larger pool of PA's this year than any other; recruitment for next year has begun</li> <li>- Synchro – hoping to get back on the ice but still waiting to hear; seems positive as member stated “Jr &amp; Sr level synchro already started so fundamentally, synchro should be able to proceed but perhaps at a slower pace from the start of the season:</li> <li>- Competition – Skate Ontario is optimistic, will announce go ahead 10-12 weeks out from each competition; August is Mississauga Sectionals, however, may only include Novice/Jr/Sr; Super Series – Nov Huntsville &amp; Keswick; Championships at end of March, including artistic events; Synchro – later start: Dec to Feb; Star 1-4 end of Nov to end of Feb</li> </ul>	See attached Reports	Reports will be posted on website
6. Q&A period	Questions sent to the Board email prior to AGM: <ol style="list-style-type: none"> <li>I am curious what the Club does to keep Coaches informed and educated on the changes that are</li> </ol>	<ol style="list-style-type: none"> <li>Info sessions are and will be held for parents each session; Coaches are required to complete course info;</li> </ol>	<ol style="list-style-type: none"> <li>Parent info sessions</li> <li>Post info on bulletin board</li> </ol>

	<p>consistently occurring for test skaters. This past year, we obviously saw quite a few changes to our test stream...</p> <ul style="list-style-type: none"> <li>ii. We have a large amount of older skaters now, is there an opportunity for the Club to bring heightened awareness to areas of our sport that extend beyond 'skating' itself. Specifically, could we be supporting our skaters more on opportunities to become a coach? Or opportunities to become a judge? Or other opportunities that SC/SO bring forward etc.? I am thinking about the long term approach to keeping skaters in the sport and what we can start to do now to support them.</li> <li>iii. Constitution – By-law #9 – last sentence says the Board members are “appointed” vs “elected”</li> <li>iv. By-law referring to Dispute Resolution – is there a procedure forthcoming as our current direction on the website is to Skate Ontario/Canada regs</li> </ul> <p>Questions from the Chat:</p> <ul style="list-style-type: none"> <li>i. The net income in 2012/13 was +\$24k. In the past 3 years the net income has been fairly balanced, ranging from +\$2k to -\$4k, in 2018/19 the net income is -\$17k. <ul style="list-style-type: none"> <li>- What caused this decrease?</li> <li>- Why were “nice to have” expenses such as the \$3k podium and coach jackets purchased</li> <li>- Can the auditor issue a mid-year report of the 2019/20 financials that is made available to the members so we can understand how much impact COVID-19 has had on the financial position of the Club?</li> </ul> </li> <li>ii. Do you have any idea about the max # of skaters that will be allowed on ice due to COVID beyond stage 1? Has there been any scenario modeling to determine financial impacts of COVID to the season next year?</li> </ul>	<p>training for coaches has been simplified and re-released; Pam updates coaches with changes as SO/SC provides them.</p> <ul style="list-style-type: none"> <li>ii. SBSC has brought on new CanSkate coaches once they’ve completed their CanSkate certification through Skate Ontario; will look at way to make parents more aware/post info on the bulletin board; encourage all parents to sign up on the SO website for their mailings</li> <li>iii. Last sentence will be removed as it is dealt with in another part of the by-laws under Voting</li> <li>iv. Dispute Resolution policy has been drafted, requires Board review and approval</li> </ul> <p>Questions from the Chat:</p> <ul style="list-style-type: none"> <li>i. The \$20k surplus was created long before most of us were members; try to offer free ice time where possible; costs have increased over time; couldn’t have anticipated COVID when spending some of surplus; Auditor will provide monthly budgets and final budgets for 2019 and 2020</li> <li>ii. Stage 1 allows for 5 skaters on the ice (including coach); Coach Sonya identified that Stage 2 will increase to 10 skaters; Board has discussed some options for next season but without concrete information from the City and continued direction from SO and SC, we can’t solidify anything</li> <li>iii. admin fee was to offset the fixed costs that are amortized throughout the year</li> </ul>	<ul style="list-style-type: none"> <li>iii. Remove last line of By-law 9a</li> <li>iv. New Board to review at next Board meeting</li> </ul>
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	<ul style="list-style-type: none"> <li>iii. Was there a target surplus for the 2018/19 season? If there was a large surplus then why were the members charged an admin fee on their refunds?</li> <li>iv. After the effects of COVID passes, which could be several years.. What should we generally aim to have in the bank?</li> <li>v. Question re Synchro – will it be able proceed but perhaps at a slower pace from the start of the season</li> <li>vi. Will they limit the # of entrants? (for competitions)</li> </ul>	<ul style="list-style-type: none"> <li>iv. Should have \$75-100k in bank for operational costs (may have to raise fees)</li> <li>v. From Comp Chair - The way senior and junior are operating right now is in accordance with Skate Ontario and provincial health guidelines – 4 skaters on the ice, no holding on. We are hopeful for 10 soon but will still be no holding. Given that they added junior and senior to the list for phase 1, I am optimistic as well about the start of the synchro season, although it may be delayed.</li> <li>vi. From Comp Chair - will be a limit to number of registrants for competitions based on ability to move people through</li> </ul>	
7. Elections	<p>See last page of AGM Reports:</p> <ul style="list-style-type: none"> <li>a) Dissolution of 2019/20 Board of Directors</li> <li>b) Election of 2020/21 Board of Directors</li> <li>c) Election of Nominating Committee: Two Board members and three members at large – Colleen O’Brien, Alison Wilkie Richelle Colbear, Karin Miskovsky, Lindsay Holtz</li> <li>d) Coaches Rep – Pam Baleva was acclaimed</li> </ul>	21 votes received – ALL in favour	
8. Appointment of Auditor	Appointment of Barb Witt	21 votes received – ALL in favour	
9. Motion to Adjourn	No additional questions – if anyone missed, submit to <a href="mailto:board@silverblades.ca">board@silverblades.ca</a>	Adjourned	

**Adjournment.** Meeting adjourned at 8:27 p.m.



## **SILVER BLADES SKATING CLUB ANNUAL GENERAL MEETING**

Zoom Virtual Meeting @ 7- 8:30pm

### **AGENDA:**

1. Welcome – Secretary (5min)
  - a. Summarize the Notice of the Meeting
  - b. Quorum
  - c. Motion to Accept the 2019 Minutes
2. Season in Review and Ratification of Amendments to the Constitution & By-laws (10 min)
3. Auditor’s Report (Annual Financial Statement) (10 min)
4. Board Reports (30 minutes)
  - a. Membership Chair Report
  - b. Test Chair Report
  - c. STARSkate Chair Report
  - d. Synchro Chair Report
  - e. Events Chair Report
  - f. Competition Chair Report
5. Q & A period (10 min)
6. Elections of Board of Directors and Nominating Committee (10 min)
  - a. Dissolve 2019/20 Board of Directors
  - b. Nominating and Election of 2020/21 Board of Directors
  - c. Election of Nominating Committee
7. Appointment of Auditor
8. Motion to Adjourn

### **2020 REPORTS**

<p style="text-align: center;"><b>SILVER BLADES SKATING CLUB</b> <b>Board of Directors 2019 / 2020 Season</b></p>
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<b>PRESIDENT</b>	COLLEEN O'BRIEN
<b>VICE-PRESIDENT/FACILITIES</b>	SUZANNE JACQUES
<b>SECRETARY</b>	MICHELLE CHRISTIE
<b>TREASURER</b>	EMRE SARLAK
<b>COMPETITION CHAIR</b>	JENN MYERS
<b>TEST CHAIR</b>	ANDREA HORCSOK
<b>STARSKATE CHAIR</b>	ALISON WILKIE
<b>MEMBERSHIP CHAIR</b>	MARIETTE MEREY
<b>MEMBER AT LARGE (SYNCHRO)</b>	JO ANN MACMILLAN
<b>MEMBER AT LARGE (SPECIAL EVENTS)</b>	CATHERINE MARCOLIN
<b>COACHES REPRESENTATIVE</b>	PAM BALEVA
<b>AUDITOR / ACCOUNTANT</b>	BARB WITT

## **Season in Review 2019/2020**

The 2019/20 Season started off very well. Many of our programs and sessions were at or close to capacity. Our ice allocation from the city was similar to prior years although we extended some sessions based on additional availability from the city.

We also reintroduced off-ice classes and had sessions twice per week grouped by level (Preliminary/Junior and Intermediate/Senior) that were very well attended.

Changes that were made versus the prior years included:

- Implementation of the Star 6 to Gold test structure beginning with the December Test Day;
- Minor adjustment to the points system for the awards to due to the transition to the Star 6 to Gold tests and a maximum number of competitions based on the skater's level;
- Given the shift in ages and levels of skaters interested in synchro skating, the Club went back to 2 teams (Beginner and Elementary) this season;
- With a sub-committee led by Richelle Colbear, we completed our review and implemented the updated On-Ice Safety protocols;
- Implemented policies to comply with Rowan's Law; and
- Ongoing review of all Club policies as well as updating the Club Constitution.

### **ON-ICE SAFETY**

As part of the On-Ice Safety review the Skater's Code of Conduct was updated. The updated document was distributed to all skaters at the Preliminary level and higher and skaters were required to acknowledge reviewing the document (along with Rowan's Law). The coach conveners also reviewed the policies with the skaters during sessions at the end of September and an information session was held for the parents at the rink.

The changes that were made included:

- Implementation of the sash to identify the skater(s) whose music is playing; and
- Emphasis that skaters need to look out for each other regardless of right away and do whatever necessary to avoid a collision.

Despite the updated policy, there were some complaints received during the season particularly on the busier sessions and ones with skaters across multiple levels (i.e., Open Ice or Intermediate Sessions with skaters skating up/down). The Board will continue to review how we can improve On-Ice Safety with additional changes such as restricting sessions to either Junior/Intermediate and Intermediate/Senior and possibly lowering the number of skaters on certain sessions.

### **CONSTITUTION REVIEW AND AMENDMENTS**

The Silver Blades Constitution and associated bylaws had not been reviewed for several years. We were fortunate this season to have Michelle Christie lead this initiative along with a sub-committee that included Jennifer Myers, Colleen O'Brien and Pat Devereux. The committee met several times and proposed amendments that were reviewed and approved by the Silver Blades Board. Many of

these amendments focused on updating the language to bring it in alignment with the current Skate Canada/Skate Ontario structure. Other changes included adding additional Board positions to better serve the membership which has increased significantly since the Constitution was last updated. Amendments also were made to allow the Annual General Meeting to be held virtually. The Board will continue to review the process of updating our Constitution and bylaws to ensure that this happens on a regular basis.

## **COACHES**

Silver Blades is very fortunate to have a very dedicated group of highly qualified, experienced and enthusiastic coaches and it is a pleasure to work with them. Some things to note from the 2019/20 season:

- Roster included 19 Regular Coaches and 12 Substitutes;
- Continue to have Silver Blades' skaters completing their training to coach on the Canskate sessions and added 2 new Canskate Coaches on the Substitute list;
- Added 2 Starskate Coaches in the off-season to meet the demand of skaters especially Preliminary and higher as there were 2 coaches that left due to personal circumstances and others on parental leave;
- Added a new coach for the Beginner Synchro Team; and
- We will reevaluate our needs over the summer and possibly add another dance coach/partner next season.

One true reflection of the quality of our coaching team relates to the success of our skaters both in terms of tests achieved and their performance at outside competitions. This past season was very successful in both of these areas as we continued to have many skaters complete their Gold level tests, many in multiple disciplines and 2 skaters completed their Diamond Dance Test.

Regarding our competition success, 2 skaters competed at Skate Canada Challenge (Nationals) in November. One skater and 2 coaches competed at an International skating event for Adult skaters in January. Two skaters competed at an International Synchronized Skating competition in February. Finally, Silver Blades had a record number of skaters qualify for the Provincial Championships and several in multiple disciplines.

## **COVID-19**

Unfortunately, due to the COVID-19 pandemic our season effectively ended on March 13<sup>th</sup>. This resulted in the cancellation of all of our remaining programs as well as our major events including Club Competition, April Test Day, the annual banquet and our bi-annual Ice Show. We issued full refunds to members for Club Competition and Ice Show fees. We also issued refunds for sessions missed based on a formula approved by the Board which took into account some of the fixed cost we incurred for the season. The full impact of COVID-19 on our balance sheet will not be known for some time but based on the information we have on hand at the time of writing this report, we expect that the Club will incur a meaningful loss for the 2019-20 season.

Although the banquet was cancelled, we announced our Skater Awards in our newsletter and on our Facebook page. We will distribute the trophies for the awards as well as the plaques for the skaters that completed their Gold and Diamond tests at a later date.

The cancellation of our Ice Show was highly unfortunate as this is usually the highlight of the season for skaters across all levels and their families. Our Ice Show Co-Directors Leah Culotta and Kalina Doruch as well as Karin Miskosvky, our Ice Show Committee Chair had had already put in a lot of time and effort since last June preparing for the show. We want to recognize their efforts as well as the entire Ice Show committee.

Finally, we want to thank the many Club members that had already signed up to volunteer at the Ice Show as well as all the members who had volunteered throughout the season. We certainly appreciate all of your time, effort and contribution to the success of our Club.

The situation with respect to COVID-19 is ongoing and will have a significant impact on our club operations next season. We will continue to follow the guidance and direction of City, the Province, the Country, and the provincial and federal sport organizations. At this point we do not have any specific updates but we will plan the season with the expectation of being able to run the majority of our programs starting in September. We will post any updated information on our website.

We would like to thank our fellow board members, coaches and all of our members for their ongoing support and commitment to Silver Blades Skating Club.

***Colleen O'Brien & Suzanne Jacques***  
***President & Vice President***  
***2019/20***

## Membership Chair Report 2019/2020

### Overview of the 2019/20 season

- Our Office Administrator, Heidi Bertignoll, completed her fourth year with Silver Blades. She managed the 2 main Silver Blades mailboxes (info@ and registration@) and supported all registration activities.
- For the first time, the Fall-Winter season was set to run from September through May, without a specifically designated Spring season. This helped reduce time and cost needed to set up a second season for just a few weeks in spring. In addition, the ice show was scheduled near the end of the season to avoid an interruption for skaters preparing for the final test day.
- The season was cut short after March 13<sup>th</sup> due to Covid-19, and Central arena was closed for the remainder of the season. Members were reimbursed 97% of session fees from March 14<sup>th</sup> onward in addition to a \$20 administration fee per skater.
- Heidi was able to continue supporting members remotely, fielding questions and administering refunds.

### Session recommendations for next season (not including Covid-19 related changes)

- Set up an additional “Junior only” session, rather than having 2 sessions that combine both Junior and Preliminary

### Registration Counts (excluding Synchro)

- 42 sessions were offered including 4 for off-ice training. 90% of possible session spots were filled.
- As with previous years, the PreCanSkate waitlist was full before the season started.
- Formal off-ice sessions were re-introduced. Sessions were full and there were waitlists at the Interm/Senior levels.

Season	Max Program Spots	# Program Registrations	# Waitlisted Skaters	% spots filled
Fall/Winter 2018-19	842	741	85	88%
Spring 2019	873	605	1	69%
<b>Fall/Winter 2019-20</b>	<b>908</b>	<b>817</b>	<b>121</b>	<b>90%</b>

### Membership Breakdown by Category

Level	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12
PreCanSkate	<b>74</b>	125	120	111	61	96	76	105	96
CanSkate	<b>293</b>	300	290	283	271	270	277	312	248
Preliminary	<b>62</b>	52	50	43	37	39	41	54	34
Junior	<b>25</b>	24	27	28	19	26	17	15	15
Intermediate	<b>25</b>	21	20	31	20	25	11	14	14
Senior	<b>29</b>	43	35	15	15	15	8	14	21
Adult	<b>5</b>	6	5	--	--	--	--	--	--
CanPower	<b>22</b>	23	26	22	36	26	26	16	16
Total # of registrants/level	<b>535</b>	594	573	533	459	497	456	530	444
Total # of skaters	<b>495</b>	508	486						
Total # of families	<b>378</b>	400	384	~395	346	375	336	373	345

***Mariette Meroy***  
***Membership Chair***  
***2019/2020***

## Test Chair Report 2019 / 2020

It has been a pleasure as Test Chair to work with a great team of coaches, volunteers and skaters during the 2019/2020 season. Despite the rink closure from mid-March onward, Silver Blades had a very productive testing season.

### **2019/2020 Highlights:**

- There was a total of 171 coach assessed tests at the STAR 1-5 level and 139 tests from STAR 6 to Gold, including Diamond dances. Despite the shortened skating season, the numbers are relatively high, partly because many skaters tried tests during the summer months. It was an impressive season with 12 skaters achieving Excellence in Figure Skating awards for completing a total of 21 Gold tests and Diamond dance tests.
- Silver Blades held 3 test days and the number of assessments was low. Many skaters completed a large number of tests prior to the September launch of the STAR 6-Gold program. Also, an increasingly large number of skaters took part in competitions during the earlier part of the season. Unfortunately, the fourth test day on April 19 was cancelled. The results were as follows:

October 29, 2019	17 tests	77% pass rate
December 11, 2019	35 tests	66% pass rate
February 13, 2020	41 tests	61% pass rate

- This season marked the official launch of the STAR 6-Gold Program and Silver Blades made a smooth transition. All skater test records were updated to the equivalent new STAR 6 to Gold tests. Test days ran as usual with external evaluators but assessments were based on the criteria outlined on the new STAR 6 to Gold test sheets. Test fee payments were transitioned to online only.
- Aside from the outstanding members who volunteered during test days, the following individuals assumed integral roles in the testing process:
  - STAR 1-5 Test Submissions: Tanis Tuomi
  - Test Fee Collection: Natasha Allen-Gatrell
  - Test Sheet Preparation: Mary and Rob Kure
  - Hospitality Coordinator: Kevin Walker
  - Music Coordinator: Michelle Christie
- Although the protocol for testing will change in the coming season, my recommendation once things settle down would be to post additional volunteer positions online for the roles that remain applicable.

- Skate Ontario transitioned to online requests for test day evaluators. Clubs are now required to provide alternate dates for test days should an evaluator not be available. The board will need to consider more than one date for test days when planning next season and reserve extra ice closer to the date on an as needed basis.
- A STAR 1-5 Parent Information session was held during the Orientation Day in September which highlighted testing procedures, structure of on ice sessions, volunteer positions and provided an opportunity to answer questions. The session was very well attended and would be beneficial to provide at the start of each season.
- Skate Canada made some changes to the STAR 6 to Gold program throughout the season. STAR 9, 10 and Gold Dance now require only 2 of 3 dances for completion. STAR 6-Gold Coach Assessors can assess any skater in the Skills discipline. Gold Skills will have a Skills Exercise Challenge element which will be mandatory as of July 2021. Changes are currently in progress to shorten the evaluator training for the STAR 6- Gold disciplines.

**Congratulations to all our skaters, parents and coaches for a successful season and a special thank you to my fellow board members.**

***Andrea Horcsok***  
***Test Chair***  
***2019/2020***

## **STARSkate Chair Report 2019 / 2020**

It has been a pleasure to work with the Silver Blades Program Assistant team this past year. It has been a great year, and I look forward to continuing in this role with the Board next season. Below are some highlights from the 2019/20 season and some things to consider as we look ahead to future seasons.

### **2019/20 Highlights**

- We had 46 skaters on our PA team this season each of whom provided support to our coaches on every PreCanSkate, CanSkate, CanPower and Preliminary session that the club offers.
- It was a dedicated and enthusiastic group. We are extremely grateful for the time and enthusiasm this year's group of PAs devoted to the program. The PA team is a key reason why Silver Blades is a great place to learn how to skate.
- As in years past, for each hour of PA support provided, each PA either earned a \$6 Uplifter gift certificate redeemable for registration, test, and other Silver Blades fees; or a volunteer certificate applicable to the Ontario high school community volunteer requirement.
- We also rewarded PAs this year with "Starbucks Surprise." We've provided this reward over the past few seasons on the basis of its popularity with the PA team. Over the course of the year, I made a surprise appearance once during the year at the end of each CanSkate/ CanPower/ Preliminary session to deliver the PAs volunteering at that session their favourite treats from Starbucks. Unfortunately, due to the abrupt end to the season we were unable to deliver treats to the PAs on the Fri B Canskate session but fortunately all other PAs received their treats this year. We were able to include some great pictures of the PAs enjoying their snacks in the monthly newsletters.
- We submitted 2 orders for Silver Blades jackets with the Figure Skating Boutique this season. A total of 47 jackets were ordered, 19 were paid online by members who purchased a jacket and 28 were paid by the club for full time PAs who did not otherwise have a personalized club jacket that fit. Online purchasing for jackets worked well.
- Although the year-end banquet was cancelled, we once again selected our PA of the Year. We derived a score for each PA based on coach votes and attendance. We were unable to solicit parent feedback as we have done in the past due to the early cancellation of the season. As evidence of the dedication this group of skaters has shown to their work as PAs, we had 9 PAs who had perfect attendance during the season (Abby; Alyssa M; Hanna; Isabel; Katie; Kira; Kyra; Liana; and Maya). Our coaches also had many positive comments about the work of our PAs particularly the work of Cailey; Maya; Raia; and Karylton. Our PA of the Year for 2019/20 was Maya Schwab and we look forward to providing Maya with her trophy at the start of next season.
- Unfortunately we were unable to hold an end of year celebration for the PA team due to the pandemic. We look forward to finding creative ways to celebrate our PAs next year.

## **2019/20 Considerations**

- There continues to be uncertainty about what the 20/21 skating season will look like. We will need to consider Skate Ontario and Skate Canada recommendations for learn to skate programs and any impact that might have for PAs.
- We have just begun recruiting PAs for next season. We expect some of this past year's group will not PA again next year due to typical attrition. We have already had some new members express interest in joining the PA team for next year. I'm confident we'll put together another group of committed volunteers to support the club's programs.
- There are many PAs who deserve recognition and nominating one PA of the Year doesn't provide sufficient opportunity to highlight the good work of many members of the team. We should consider other recognition opportunities in addition to current rewards and recognition.
- Monthly PA reporting continues to be a very manual and time-consuming process. We should consider opportunities to make the process more efficient.

***Alison Wilkie  
STARSkate Chair  
2019/20 season***

## Member at Large - Synchro Chair Report 2019/2020



The 2019/2020 season was exciting for our two Silver Blades youth synchro teams. Ice Unite represents our Silver Blades youth teams as well as the Silver Blades Adult 2 synchro team under one unified vision for synchro. Our vision is to create a friendly, encouraging, and bonding environment to build synchro skating skills and develop friendships that extend beyond the ice.

### **Team Details:**

- The season ran from September to March.
- **Beginner Team details:**
  - Team consisted of 15 skaters (ranging from Preliminary and Junior levels)
  - Skaters ranging from ages 6-11
  - Practices: Mondays from 5:00pm to 6:30pm at Centennial Arena
  - Competed at the Beginner 2 level
  - Coach: Amber Scott
  - Managers: Suzanne Furyk & Isabelle Veilleux
  - Fees were set at \$1300/skater
  - A credit was given to each skater due to unused fees because of the COVID-19 pandemic (\$139.80)
- **Elementary Team details:**
  - Team consisted of 14 skaters (ranging from Preliminary, Junior and Intermediate levels)
  - Skaters ranging from ages 7-13
  - Practices: Held at Central Arena. Mondays from 4:50pm-6:00pm and Saturdays from 12:30pm-2:30pm (including 30 minutes of off-ice)
  - Coach: Ken Langlois
  - Managers: Kim Fenn & Laura Goode
  - Fees were set at \$1800/skater
  - \$1000 sponsorship funds received from Percon Construction Inc.

### **Competition Season & Other Events**

#### ***Beginner***

- Beginner team showcased their routine at the Gold Ice Show in Brampton in November. It was a great practice run for the team especially new families to synchronized skating.
- The Beginner team participated in 2 competitions: Synchrofest (Oakville) and Synchroskate (Kanata). The team achieved an overall Bronze report card at Synchrofest and a personal best at Synchroskate with an overall Silver report card. This was quite an accomplishment for this team as

half of the skaters were new to synchro. The skaters excelled at learning the basics of synchronized skating and teamwork and pushed their abilities.

**Elementary**

- The Elementary team had a busy season competing at 3 competitions. Bill Phillips Memorial (Stratford) 4<sup>th</sup> place finish, Synchrofest (Oavkville) 5<sup>th</sup> place finish, and Synchroskate (Kanata) 6<sup>th</sup> place finish.
- Strong skates and great results this season!

**Both teams**

- The Ice Unite synchro program presented “Teammate of the Year” awards to a skater from each team. The awards were chosen by our synchro coaches. Awards were given to skaters who acted as an Ice Unite and Silver Blades goodwill ambassador by exhibiting qualities such as reliable, supportive, respectful and accountable.
- Both teams participated in various fundraising initiatives. A bake sale was held at the annual dress sale in September. Our teams took advantage of fundraising drives through “Flipgive”, an on-line shopping app for sports teams as well as Oliver’s Labels. During the months of November and December parents from our synchro teams organized a holiday ornament sale. Personalized ornaments were sold during our Silver Blades skating sessions as well as Humber Valley hockey house league games. All fundraising monies went towards paying for a team bus to transport coaches, skaters and parents to our last competition of the season, in Kanata.

**Budget**

- The mandate is for the synchro teams to break even and the Silver Blades synchro program was able to deliver on this mandate. A summary of the revenues/expenses included below.

<b>Expenses (Combined Teams)</b>	<b>Actual Costs (2019/20)</b>
Ice Time	20,986
Coaching	11,213
Music/Choreography	1,404
Competition fees	1,372
Apparel	8,183
Misc.	455
Team Bus	2,688
Credits (given to Beginner team skaters)	<u>2,097</u>

<b>Subtotal</b>	<b>48,398</b>
<b>Revenue/Income</b>	
Collected from skaters	44,700
Fundraising	3,478
Surplus from 2018/19 season	4,078
<b>TOTAL REVENUES</b>	
<b>Surplus</b>	<b>3,858</b>

**Next Season - 2020/2021**

- Tryouts sessions were scheduled for April. Due to the COVID-19 pandemic, tryouts had to be postponed. We are currently looking at alternatives to determine team selections and gathering interest for possible numbers for next season.
- The goal for the next season is to have two Ice Unite synchro youth teams.

***Jo Ann MacMillan***  
***Synchro Chair***  
***2019/2020 Season***

## Special Events Chair Report 2019 / 2020

Responsibilities included:

1. Annual Apparel Sale
2. Skate sharpening
3. Gifts for staff
4. Year End Banquet

*Note: 2019/2020 was supposed to be an Ice Show Year, therefore Open House and CanSkate Olympics were not scheduled.*

### **1. Annual Apparel Sale**

In the 2019/2020 season the Apparel Sale was held on September 28, 2019.

Recommendation was to make it later in September to allow for collection of additional items. We decided to make it a larger Orientation Event and combined it with Volunteer Recruitment, Starskate orientation and Synchro fundraiser. We focused the sale on apparel and accessories (no skates). Only outside vendors were those that were members of Silver Blades. They included Richelle Colbert and Barbara Basar.

Total items sold: 175

Total volunteers: 8 people

Total expenses: \$10 (for tags)

Total profit to Silver Blades: \$319.90

Recommendations for next year:

- Keep the same timing and combine with Orientation session. Potentially make orientation session for preliminary mandatory, to increase apparel attendance
- Research contactless payment or payment through uplifter. If the current social distancing measures are in place potentially convert to an online sale.
- Try to have skate sharpening part of the sale
- We used Silver Blade racks and asked for racks from Pool area. Recommend doing that again.
- Recommend having the rink workers set-up tables and racks the night before

### **2. Skate Sharpening**

Unfortunately, Jason at Figure Skating Boutique was understaffed and unable to provide Silver Blades with skate sharpening. Jake's does not have portable equipment.

Recommendation for next year:

- Try again with Figure Skating Boutique. A lot of members really like the monthly service and missed it.

### **3. Gifts for Staff**

For the holiday season, we gave \$50 Tim Hortons gift card to each of the 4 rink workers and \$100 Sherway Gift card to Heidi.

Recommendation for next year:

- Same gift allocation

#### **4. Year End Banquet**

2019/2020 Year End Banquet was unfortunately canceled due to Covid-19. The plan was to hold it at the Boulevard Club on May 20<sup>th</sup>. Our approximation for attendees was 170 people. We budgeted \$9k.

Recommendation for next year:

- We planned to have it on a Wednesday night. It was difficult for golf courses to accommodate because of special events on Wednesdays. Mondays seem more favorable.
- Recommendation for 2018/2019 was Islington GC was too small for growing membership of club.

***Catherine Marcolin  
Special Event Chair  
2019/20 Season***

# **Competition Chair Report 2019/20**

## **Club Competition**

- Like many things – cancelled, we refunded all of the entry fees to skaters
- Successful registration - 111 skaters and 248 events (very similar to last year - 116 skaters in 279 events)

## **Thank you volunteers!**

- Committee: Emily Marrocco, Isabelle Veillieux, Antonella DiGirolama, Julia Fuller and Zoia Petrova

## **Financials**

- Medals purchased – can be used next year
- Loot bags purchases – can be used next year
- Trophies updated and fixed – Thanks to Zoia Petrova who spent much time with this task – we will need some new trophies for next year – might look for sponsors for trophies
- Big purchase – New podium – almost \$3000 – metal, portable, and personalized; it will be a lovely addition to the club once we can return to competition

## **Positive takeaways from this year**

- First skaters from Silver Blades to qualify for Skate Canada Challenge – Kira Christie and Kyle Sung in Pre-Novice dance
- Greatest number of skaters ever to qualify for Provincials – 19 skaters, 7 of them in 2 categories

## **Looking Forward**

- Cautiously optimistic about the season going forward – Skate Ontario has scheduled events
- Province has allowed for individual competition and practice - appears small numbers, no dressing rooms, one chaperone for each person under 18
- Proposed schedule can be found here: <https://skateontario.org/wp-content/uploads/2020/05/Event-Calendar-Final-2020-2021.pdf>
- Sectionals series on regular schedule – sectionals November 5-8 in Flamborough
- Super Series (Star 5 and up) begins in November, continues until provincials 3 or 4 week of March
- Star 1-4 series – end of November until end of February

**SILVER BLADES SKATING CLUB**  
**Board of Directors 2020 / 2021 Season**

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