



SILVER BLADES SKATING CLUB ANNUAL GENERAL MEETING

Zoom Virtual Meeting June 16 @ 7- 8:30pm

AGENDA:

1. Virtual Graduation (30 min)
 - a. Graduate Introduction:
Enoyaa Acheampong, Kyra Christie, Gabrielle Emery, Alyssa Haineault, Hanna Holtenhoff, Alexa Horcsok, Solomia Kostyuk, Mackenzie Mann, Mairi Middleton, Raia Parekh, Daric Shi
 - b. Coaches' presentation with slide show
https://www.silverblades.ca/sites/files/SilverBlades_Graduates_202021.pdf
2. Welcome – Secretary (5min)
 - a. Summarize the Notice of the Meeting
 - b. Quorum
 - c. Motion to Accept the 2020 Minutes
3. Season in Review (President/Vice President Report) (10 min)
4. Board Reports (10 minutes)
 - a. Membership Chair Report
 - b. Test Chair Report
 - c. STARSkate Chair Report
 - d. Synchro Chair Report
 - e. Events Chair Report
 - f. Competition Chair Report
5. Ratification of Amendments to the Constitution & By-laws (10 min)
6. Auditor's Report (Annual Financial Statement) (10 min)
7. Q & A period (10 min)
8. Elections of Board of Directors and Nominating Committee (10 min)
 - a. Dissolve 2019/20 Board of Directors
 - b. Nominating and Election of 2020/21 Board of Directors
 - c. Election of Nominating Committee
9. Appointment of Auditor
10. Motion to Adjourn



SILVER BLADES AGM MEETING
Minutes of June 16, 2021
 7:02 p.m. – 8:27 p.m.

Member’s present: Michelle Christie, Suzanne Jacques, Colleen O’Brien, Devinder Singh, Barb Witt, Kalina Doruch, Emily Marrocco, Jenn Myers, Catherine Marcolin, Sonya Von Kaufmann, Alison Wilkie, Jo Ann MacMillan, Mariette Merey, Laura Goode, Pat Devereaux, Roksana Masliak, Pam Baleva, Nicole Battista, Sarah Mooder, Richelle Colbear, Janine and Mark Rechsteiner, Isabelle Veilleux, Megan Vanderburgh, Kammie Armstrong, Tanis Tuomi, Karin Miskovsky,

Late: N/A

Regrets: Kevin Walker, Emre Sarlak

Agenda Item	Discussion Points		Decisions	Action Items
1. Virtual Graduation	7:02 – 7:28pm <u>2021/22 Graduates:</u> Alexa Horcsok Alyssa Haineault Enoyaa Acheampong Hanna Holtenhoff Kyra Christie Raia Parekh Solomia Kostyuk	<u>2020/21 Graduates:</u> Daric Shu Gabrielle Emery Mackenzie Mann Mairi Middleton	N/A	N/A
Colleen welcomed the grads and each coach gave a speech for their graduating skater. Gifts had been dropped off earlier that day so at the end the graduates opened their gifts.				

1. Welcome	<p>Welcomed everyone, took attendance – 29 registered, 27 in attendance– requested microphones and cameras turned off; submit any questions using “chat” function</p> <p>Quorum – 20 required</p> <p>Approval of May 27, 2020 AGM meeting minutes</p>	<p>Quorum requirements met</p> <p>Of the people who attended last year’s AGM (18 of 23 votes), a unanimous vote to approve the Minutes was received via Survey Monkey.</p>	
2. Season in Review	<p>As presented by Colleen O’Brien</p> <ul style="list-style-type: none"> - Some challenges that may impact next season: <ul style="list-style-type: none"> o City Permits – usually have by now, last year we received them in late August so we decided to do a 2 week Open Ice in order to allow time to set up registration o COVID protocols – this is dictated by the owner of the building, which is the City; last year we didn’t get these protocols until September – Thanks to Andrea Horcsok and her team for developing and implementing at the rink - There was a major update to the Constitution and By-Laws last year with additional updates based on Skate Ontario’s updates - All Club Policies were reviewed and revised/updated/created and posted on website with a schedule and review process in place - No skater awards this season 	See attached Reports	
3. Amendments to the Constitution & By-laws	Ratified by 23 out of 29 possible votes via Survey Monkey prior to virtual AGM – 23 families voted and all voted YES	Ratified the Constitution & By-laws	Constitution & By-laws will be posted on website
4. Financial Report	<p>Barb Witt reviewed each aspect of the Financial Reports:</p> <ul style="list-style-type: none"> - Year end has been changed from May 1st to May 31st moving forward to be inline with the running of the Club (Spring season will now be included in the same year report) - Barb detailed each line of the financial report - May be able to get an insurance rebate – Suzanne will reach out 	<p>See attached Reports</p> <p>Anyone who would like a copy can send an email to board@silverblades.ca</p>	
5. Board Reports	<p>Reports for Membership Chair, Test Chair, STARSkate Chair, Synchro Chair, Events Chair and Competition Chair</p> <p>Highlights:</p>	See attached Reports	Minutes & Reports will be posted on website

	<ul style="list-style-type: none"> - Membership – registration was down 65% of normal C/S – due to restrictions of space/COVID nervous; closed C/S after 2 weeks; also big drop in Prelim - Test – a few tests were completed by coaches; had a big test day planned for early Dec, about 6 hours and 2 evaluators – there will be a big back log of tests for the upcoming season, will need other solutions - StarSkate – PA program very limited opportunity this year; 32 PA’s all with previous experience which was helpful for the zoom training – may continue; have a large number of Sr skaters leaving so may need to recruit - Synchro – 2 teams this year: Juv and Elem – 25 skaters in total; plan for the same next year with tryouts in Aug/Sept - Events – Annual Apparel sale cancelled (generally use to welcome families but has grown to include Orientation, PA training)-started a FB page this year to sell items; Open House/CS Olympics also cancelled; still bought gifts for arena staff and Heidi; and helped a lot with COVID protocols - Competition – none of our own, very few for even very competitive skaters; there was only virtual competition where 4 SB skaters competed and medaled; cancelled July already, however there is a push at Skate Ontario to start them in whatever format, perhaps video or hub-based: video filming of smaller groups at one rink and submit – marked in real time in a live format 		
<p>6. Q&A period</p>	<p>Questions sent to the Board email prior to AGM: N/A</p> <p>Questions from the Chat:</p> <ul style="list-style-type: none"> i. Membership fees and program fees – intention to keep the same or increase? ii. Membership fee went from \$40-50. iii. Spring season went up iv. Club comp fees went up 	<ul style="list-style-type: none"> i. Price/session has been stable until this last season due to the surplus from years ago; membership fees have increased because the membership numbers have increased; changed pricing completely to break-even (CS subsidizes Prelim and up). Next season will be dependent on numbers. ii. Yes, but session fees the same iii. Spring season that was reported on this year is from 2019, net AGM will report both 2020 and 2021 spring season 	

		iv. Want to use surplus for these things but carefully	
7. Elections	See last page of AGM Reports: a) Dissolution of 2020/21 Board of Directors b) Election of 2021/22 Board of Directors c) Election of Nominating Committee: Two Board members and three members at large: o Alison Wilkie, Karin Miskovsky o Richelle Colbear, Jenn Myers, Heather McCourt d) Coaches Rep – Kalina Doruch was acclaimed	23 votes received via survey monkey – 22 in favour (1 member skipped the Board voting questions)	
8. Appointment of Auditor	Appointment of Barb Witt	23 votes received via survey monkey – ALL in favour	
9. Motion to Adjourn	No additional questions – if anyone missed, submit to board@silverblades.ca	Adjourned	

Adjournment. Meeting adjourned at 8:27 p.m.



REPORTS (2020-031)

Season in Review (President and Vice-President)

- by Colleen O'Brien & Emily Marrocco

The 2020/21 skating season was very different than any other in the Club's recent history. The Covid-19 pandemic was ongoing but we were fortunate to operate in Central and Centennial Park arenas under strict protocols mandated by Skate Ontario and the City of Toronto. These protocols limited the number of skaters and coaches that we were allowed to have on the ice and in the buildings. The city also required us to screen and record contact information for anyone entering the arena.

Thanks to the dedication of our Board members, our newly formed Covid-19 Oversight Committee and Heidi Bertignoll our office administrator we were able to launch with a 2-week pre-season on September 13th. We launched our winter season for Starskate and Canskate on September 27th at Central arena and nearly all sessions were at capacity with waiting lists for many sessions. Our sessions at Centennial Park arena started on October 17th and also were well-subscribed. Our ice allocation from the city was similar to prior years although we were able to secure additional ice time as some of the regular users of Central and Centennial Park arenas did not run their programs this season.

Due to Covid-19 protocols and space limitations we were not able to offer off-ice classes although many skaters did participate in these classes privately online especially during the lockdown phases.

Unfortunately, our season was interrupted: initially on October 10th when we were required to reduce capacity on all sessions to 10 people (including coaches). This resulted in the suspension of all of our Canskate sessions. Further, we had to split all Starskate sessions into a bi-weekly format to accommodate the reduction in numbers. We temporarily converted the Canskate sessions into Open Ice to provide skaters with additional ice time to help make-up the shortfall. Registration for the Open-Ice sessions was done on a week-by-week basis.

Our second and final interruption to our season was November 23rd when the City of Toronto was moved into a grey lockdown zone. This resulted in the cancellation of all Starskate programs as well as our December Assessment Day. We issued full refunds (except for the Family membership fee and Skate Canada fee) for all sessions cancelled. For Canskate, we were able to refund the Skate Canada fee as Skate Canada agreed to reimburse the club given the minimal time these skaters had on the ice. We won't know the full financial impact of Covid in the 2020/21 season for some time but the losses should be minimal as compared to the 2019/20 season.

Due to the very short season, we were unable to proceed with our annual Skater Awards. We also did not have any skater participation in outside competitions and all events including our annual banquet were cancelled due to the continued lockdown through May 2021. Our graduating skaters from 2020 and 2021 years were honoured with a presentation that was shared with the membership and a virtual celebration at the AGM.

COVID-19 OVERSIGHT COMMITTEE

The Covid-19 Oversight Committee was a special committee formed to oversee the implementation of safety and health guidelines within the club. They worked very hard to determine the guidelines from Skate Ontario and the City of Toronto. They also organized all of the systems, materials and supplies needed for member screening, enhanced cleaning and coordinating the many volunteers required to implement the process. The Covid-19 Oversight Committee consisted of the following members:

Chair: Andrea Horcsok
Richelle Colbear
Laura Goode
Colleen O'Brien
Tanis Tuomi
Kevin Walker

We want to thank the committee for all of their efforts and all of the volunteers who stepped up very early in the season to help get our skaters and coaches back on the ice safely. We greatly appreciate all of your support!

COACHES

Silver Blades is fortunate to have a very dedicated group of highly qualified, experienced and enthusiastic coaches and it is a pleasure to work with them. Some things to note from the 2020/21 season:

- Roster was reduced to accommodate the limited number of coaches that were allowed on the ice;
- Only coaches at the Regional Coach level or higher (i.e., Starskate coaches) were offered regular coaching contracts including Canskate sessions;
- Existing Canskate coaches and new Silver Blades skaters that completed their Club Coach in training were placed on the Substitute list;
- One Starskate coach permanently left the club in December to relocate in another province;
- We will reevaluate our needs over the summer and possibly add another coach (Regional or higher) that specializes on high level dance tests.

We want to thank all of our coaches for their patience, dedication and support during these very challenging times.

We anticipate that the situation for 2021/22 season will be much improved but COVID-19 is ongoing and we don't have any details yet. We will continue to follow the guidance and direction of the City, the Province, the Country, and the provincial and federal sport organizations. We will post any updated information on our website as it becomes available.

We would like to thank our fellow board members, coaches, Heidi Bertignoll and all of our members for their ongoing support and commitment to Silver Blades Skating Club.

Membership Chair Report

- by Mariette Meroy

Overview of the 2020/21 season

- Our Office Administrator, Heidi Bertignoll, completed her fifth year with Silver Blades. She managed the 2 main Silver Blades mailboxes (info@ and registration@) and supported all registration activities remotely.
- Due to the pandemic and the need to have fewer people on the ice and in the building, the following changes were made:
 - The first 2 weeks of the season in September were offered to Preliminary+ levels (StarSkate) only. This allowed us to use the available ice time while adhering to restrictions on the number of people on the ice. It also provided the board and coaches with the time to plan out a different approach to the season given the recent Health Canada and Skate Canada announcements about what would be permitted.
 - Registration was re-organized to allocate ice time to coaches proportionate to the number of skaters they had at each level.
 - Once restrictions were lifted to allow 35 people on the ice surface, CanSkate was added on Sept. 27th.
- The season for CanSkate was cut short on October 9th due to renewed pandemic restrictions, and StarSkate also closed down on November 23rd. Central arena was closed for the remainder of the season. Members were reimbursed for all cancelled sessions.
- Heidi was able to continue supporting members remotely, fielding questions and administering refunds.

Registration Counts (excluding Synchro)

- All programs were filled to capacity and many had waitlists, however, registration was at 64% of normal levels due to reduced capacity in PreCanSkate and CanSkate especially.

Membership Breakdown by Category

Level	Fall 2020	2019-20	2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12
PreCanSkate	11	74	125	120	111	61	96	76	105	96
CanSkate	198	293	300	290	283	271	270	277	312	248
Preliminary	44	62	52	50	43	37	39	41	54	34
Junior	20	25	24	27	28	19	26	17	15	15
Intermediate	19	25	21	20	31	20	25	11	14	14
Senior	25	29	43	35	15	15	15	8	14	21
Adult	2	5	6	5	--	--	--	--	--	--
CanPower	n/a	22	23	26	22	36	26	26	16	16
Total registrations /level	n/a	535	594	573	533	459	497	456	530	444
Total # of skaters	319	495	508	486						
Total # of families	226	378	400	384	~395	346	375	336	373	345

Test Chair Report

- by Laura Goode

During our brief and abruptly curtailed season in the fall 2020, a small number of Star 1-5 tests were completed and logged.

Silver Blades was in the final planning stages for our first test day of the season when pandemic restriction led to cancellation of our Dec 3, 2020 test day. A large number of tests were planned (48 Dance tests, 6 Artistics, 7 Skills tests, 8 Elements, 5 Programs) with 2 confirmed evaluators. Scheduling this number of tests in one block was challenging, with approximately 6 hours of ice time required. Given the significant backlog in testing, and our increasing numbers of intermediate and senior skaters, we may need to consider a split intermediate/high, or split discipline test day for our first test day of the 2021-2022 season.

I am grateful to Andrea Horcsok, the previous test chair, for providing mentorship, advice and thorough documentation from previous years. Thanks to her excellent training, despite the limitations of the past season, I am confident our club testing will carry on smoothly in the season to come.

STARSkate Chair Report

- by Alison Wilkie

Given the cancellation of the majority of the CanSkate program this year, we unfortunately had very limited opportunity to work with the Silver Blades Program Assistant team. I have very much enjoyed my role as StarSkate Chair for the past 3 years. I look forward to supporting a new Board member as they take over as StarSkate Chair for the 2021/22 season.

2020/21 Summary & Considerations for Next Season

- We had 32 skaters on our PA team this season. We discussed modified procedures to support the Club's Covid-19 protocols and the PAs were adapting well to the changing requirements during the initial sessions. Following the suspension of all CanSkate sessions on Oct 10, 2020, no further PA support was required for the year.
- We ran virtual training over Zoom for all PAs in September 2020. This approach worked well and we should consider virtual training for next season. One drawback to this method of training is that it did not allow for any on-ice component. Given that all 32 PAs had previously worked as a PA, the lack of on-ice training was not problematic. If training in 2021 is virtual then we should consider the best way to help any new PAs get comfortable with on-ice procedures in advance of their first shift as a PA.
- As in years past, for each hour of PA support provided, each PA either earned a \$6 Uplifter gift certificate redeemable for registration, test, and other Silver Blades fees; or a volunteer certificate applicable to the Ontario high school community volunteer requirement. Given the abbreviated season there were no other rewards provided. In past years rewarding PAs with a "Starbucks Surprise" was a popular treat. If possible it would be great to continue this incentive next season.
- We did not submit any orders for Silver Blades jackets with the Figure Skating Boutique as a result of the disruptions to the season.
- We have not yet done any recruitment for PAs for next season. We will need to consider what will be an appropriate time to solicit interest from skaters. Quite a large number of this year's PAs are senior skaters who may no longer be available to PA. It will be important to recruit a new group of qualified skaters to join the PA team so the Club can continue to have a full complement of PAs to support the coaches.
- Monthly PA reporting continues to be a very manual and time-consuming process. We should consider opportunities to make the process more efficient.

Synchro Chair Report

- by Isabelle Veilleux



Ice Unite's vision is to create a friendly, encouraging and bonding environment to build synchro skating skills and develop friendships that extend beyond the ice.

Ice Unite represents our Silver Blades youth teams as well as the Silver Blades Adult 2 synchro team under one unified identity for synchro. The Adult synchro team did not skate this year.

The 2020/2021 season was certainly different this year for our two Silver Blades youth synchro teams due to COVID-19 restrictions but we tried to make the best of it during the short time we were permitted to skate.

Team Details:

The season ran from September to November (Shortened due to COVID-19 shutdown).

Elementary Team details:

- o Team consisted of 10 skaters (ranging from Preliminary to Junior levels)
- o Skaters ranging from ages 8-11
- o Practices: Mondays from 5:00pm to 6:30pm at Centennial Arena (no off-ice permitted this year)
- o Coach: Amber Scott
- o Manager: Suzanne Furyk
- o Fees were set at \$950/skater, which is about half the usual cost per season. This fee was lowered because of the assumption that we would not be able to compete and therefore, the fees for costumes, competition, etc would not be needed.
- o A credit was given to each skater, due to unused fees because of the COVID-19 pandemic
- o Online off-ice/fitness sessions were given by coach Amber until early March. Sessions happened once a week for 1 hour.

Juvenile Team details:

- o Team consisted of 15 skaters (ranging from Preliminary, Junior and Intermediate levels)
- o Skaters ranging from ages 8-13
- o Practices: Held at Central Arena on Saturdays from 1:00pm-2:30pm (no off-ice permitted this year)
- o Coach: Ken Langlois
- o Managers: Kim Fenn & Laura Goode
- o Estimated fees at the beginning of the season was \$900/skater, which is about half the usual cost per season. This fee was lowered because of the assumption that we would not be able to compete and therefore, the fees for costumes, competition, etc would not be needed.
- o A credit was given to each skater, due to unused fees because of the COVID-19 pandemic

Competition Season & Other Events

- Unfortunately, there was no competitions or fundraising events this season.
- Both teams hosted an online end of season gathering.

Budget

A summary of the revenues/expenses included below.

Combined Teams

Expenses

Ice Time	\$5,430.00
Coaching	\$1,960.00
Music/Choreography	\$202.50
Misc.	\$946.88
Credits Elementary Team	\$334.63
Credits Juvenile Team	\$1,455.00
	\$10,329.01

Revenues

Collected from skaters	\$10,500.00
Surplus from previous year	\$4,078.00
	\$14,578.00

TOTAL REVENUE

Surplus	\$4,248.99
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Next Season-2021/2022

- Due to the COVID-19 pandemic, tryouts sessions have not been scheduled yet. We are currently looking at gathering interest for possible numbers for next season. We are hoping to be able to host tryouts in August, but we will also be looking at alternatives to determine team selections.
- The goal for the next season is to have two Ice Unite synchro youth teams.

Special Events Chair Report

- by Jo Ann MacMillan

The responsibilities of the Special Events Chair at Silver Blades SC include:

1. Annual Apparel Sale
2. December Open House (non-Ice Show Year)
3. CanSkate Olympics (non-Ice Show Year)
4. Year End Banquet
5. Gifts for Staff

Annual Apparel Sale

The Apparel Sale is traditionally held very early in the season as a way to assist skaters in buying and selling skating items needed for the season ahead. Over the years it has been a great event to welcome skaters and families back to the skating club after the summer months. In recent years, this event has grown to include an Orientation Event, Volunteer Recruitment, StarSkate and Synchro Orientation. Due to the Covid -19 restrictions that were in place in September 2020, when the sale would have taken place, we were unable to host the event in person. A Facebook page was set up to assist families in buying/selling skating items and members were invited to join.

Recommendations for next year:

- If COVID – 19 restrictions are eased, hold the event very early in the season (September 2021), in person. After many months away from Central Arena it will be great to welcome families back to Silver Blades. With the lengthy lapse in skating and undoubtedly growth spurts, new apparel for our skaters will be a necessity.
- Combine the event with the Orientation session.

December Open House & CanSkate Olympics

Recommendations for next year:

- If COVID -19 restrictions are eased, go back to hosting these events as we have traditionally. We know that not having events like this has been a challenge to our skaters.

Year End Banquet

Since we were unable to host the banquet for the 2019/2020 and 2020/2021 seasons we still wanted to celebrate our graduating skaters for these two seasons. Historically, this would have been done at the year end banquet. Since we were unable to gather in person, a virtual celebration was planned in conjunction with the AGM. Photos and quotes were collected from the eleven graduating skaters for a slideshow as well as memories from the skater's head coach. Gifts were purchased for these skaters to acknowledge their accomplishments. \$492.12 was spent on the gifts.

Recommendations for next year:

- Not having this event for the past two seasons has been a huge disappointment for our skaters, for many it is the highlight of the season. Again, our hope is to host this event in our traditional fashion for the 2021/2022 season.
- Use the facility (The Boulevard Club) that we had planned to use for the event in May 2020. This facility can accommodate our membership.

Gifts for Staff

For the holiday season, we gave \$50 Tim Hortons gift cards to each of the 5 facility staff at Central Arena. A \$50 Tim Hortons gift card was given to the facility staff at Centennial Arena. A \$100 Sherway Gift card was given to Heidi, our office administrator.

Recommendation for next year:

- Same gift allocation

Competition Chair Report

- by Jenn Myers

Due to the restrictions imposed by COVID-19, Silver Blades Club/skaters did not host or participate in any competitions during the 2020/21 season.

SILVER BLADES SKATING CLUB
Board of Directors 2020 / 2021 Season

PRESIDENT	COLLEEN O'BRIEN
VICE PRESIDENT	EMILY MARROCCO
SECRETARY	MICHELLE CHRISTIE
TREASURER	SUZANNE JACQUES
MEMBERSHIP CHAIR	MARIETTE MEREY
TEST CHAIR	LAURA GOODE
STARSKATE CHAIR	ALISON WILKIE
SYNCHRO CHAIR	ISABELLE VEILLEUX
SPECIAL EVENTS CHAIR	JO ANN MACMILLAN
COMPETITION CHAIR	JENNIFER MYERS
COMMUNICATIONS CHAIR	CATHERINE MARCOLIN
DIRECTOR AT LARGE	ANDREA HORCSOK
DIRECTOR AT LARGE	EMRE SARLAK
DIRECTOR AT LARGE	KEVIN WALKER
COACHES REPRESENTATIVE	PAM BALEVA
AUDITOR / ACCOUNTANT	BARB WITT

SILVER BLADES SKATING CLUB
Board of Directors 2021 / 2022 Season

PAST PRESIDENT	COLLEEN O'BRIEN
PRESIDENT	JO ANN MACMILLAN
VICE PRESIDENT	EMILY MARROCCO
SECRETARY	CATHERINE MARCOLIN
TREASURER	SUZANNE JACQUES (SARAH MOODER-In Training)
MEMBERSHIP CHAIR	MARIETTE MEREY (KARIN MISKOVSKY-In Training)
TEST CHAIR	LAURA GOODE
STARSKATE CHAIR	KAMMIE ARMSTRONG
SYNCHRO CHAIR	ISABELLE VEILLEUX
SPECIAL EVENTS CHAIR	KARIN MISKOVSKY
COMPETITION CHAIR	VACANT
DIRECTOR AT LARGE	ALISON WILKIE
DIRECTOR AT LARGE	TANIS TUOMI
DIRECTOR AT LARGE	SARAH MOODER
DIRECTOR AT LARGE	KEVIN WALKER
COACHES REPRESENTATIVE	KALINA DORUCH
AUDITOR / ACCOUNTANT	BARB WITT
NOMINATING COMMITTEE	
Board	ALISON WILKIE, KARIN MISKOVSKY
Membership	RICHELLE COLBEAR, JENN MYERS, HEATHER MCCOURT